



Big Local Eastern Sheppey Partnership Meeting Minutes

Monday 11th February 2019

7.00pm at 5th Sheppey Scout Hut, Dicksons Walk, Eastchurch

Present:

Partnership Members

Lynd Taylor (Chair & Warden) (LT), Pauline Wenham (Treasurer and Leysdown) (PW), Sharon McNaboe (Warden) (SM), Malcolm Pamplin (Vice Chair & Leysdown) (MP), Paul Murray (Oasis Academy) (PM), Tony Read (Eastchurch) (TR) and Lee-Anne Moore (Membership Officer & Warden) (LM)

Residents

George Heath (Bay View) (GH), Cllr. Tina Booth (Eastchurch) (TB), Sue Ibrahim (Leysdown) (SI) and Rif Ibrahim (Leysdown) (RI)

Other Members

Sandy Hammock (Administrator & Community Chest Officer) (SH), Jim Boot (Big Local Rep) (JB), Sean Leacock (Project Coordinator) (SL) and Jo Burt (Local Trusted Organisation Swale CVS) (JoB)

1. Welcome, Apologies and Introductions

LT welcomed everyone to the meeting. Introductions were made by all members and apologies received from Ivor Gough.

2. Declarations of Interest and Loyalties

These will be stated when relevant.

3. Minutes - Accuracy

Minutes were agreed to be an accurate record of the January 2019 meeting. **MP proposed and PW seconded, vote carried, all agreed.**

These can be viewed at <http://biglocaleasternsheppey.com/meetings>

4. Matters Arising

No.	Action	Update
1	Beaches Children Centre	LM states that the funding was only for early years at Little Owls Nursery, but the Speech & Language course is now in the Eastchurch Primary School, which was not agreed. SM confirms that Early Years has changed and covers up to 11 years old. LT proposed that we keep project as it is within the school, but will

		<p>need to change where the funding is coming from and asked JoB to move the budget from Early Years to Supporting Local School, but SL must advise Beaches Children Centre that after the 10 sessions have finished, they must ensure that the project only focusses on Early Years within the Nursery setting at Little Owls. SL agreed to attend first session at Little Owls Nursery to ensure correct delivery. SM seconded, 1 abstained, 6 agreed, vote carried in favour.</p>
4	Working with the Older Community Sub Group	<p>SL advised that the Transport Project has been running for 4 weeks and have completed 14 trips with 2 booked next week. LT asked SL for a costing per person. Sub group meeting on 13th February.</p>
26	Defibrillators	<p>1 will be installed in Eastchurch and 1 in Bay View next week. SL has spoken to Pharmacy in Leysdown who is interested in having one installed too. LT attended Warden Parish Council (WPC) meeting and they have purchased one but not yet installed, LT advised them that should they still want one from us, that this must be installed outside the village hall, so we are waiting for WPC to advise us where they would want it. SL has now received the free Defib from Kent Fire Rescue Service, LM proposes that we give to Leysdown Pharmacy and purchase the box for it to be contained in and ask Leysdown Pharmacy if they will cover ongoing costs, MP seconded, vote carried. SL advises that there will now be an additional cost to install the one in Eastchurch due to not being able to install on wall outside of Doctors surgery due to position of disabled ramp and it will now be installed on wall outside the shop, but the shop will need new wiring to this fuse box at an extra cost of £300-£400. Bay View Pub is also having issues with power overloading and the wiring will also need to be looked at on installation. MP asked to get a couple of quotes, JoB advised that they have already received a quote from the Electrician they use and have already agreed to install next week. LM proposes to go ahead with current quote, so as not to delay the installation any further due to the length of time it has taken to get them installed, SM seconded, 2 abstained, 1 against, 4 in favour, vote carried in favour.</p>
36	IT Training	<p>JoB confirmed that IT training starting again on 4th March and then every first Monday of the month, 7-9pm at Scout Hut.</p>
45	Activity Club	<p>Vacancy being advertised in Newsletter, SH will have a phone to be contactable regarding anything related to Big Local by the end of the week.</p>
60	Swale Borough Council Projects	<p>No further update until after the elections in May 2019.</p>

68	Wooden Gazebo at Eastchurch Primary School (St Clement)	Still waiting for Risk Assessment from School.
72	Sheppey Coastal Protection Group	Letter has been sent to Peter MacDonald by recorded delivery, waiting for response.
74	Business Plan	Have been in touch with Lorraine Hart to send out letter
75	Rural Kent Coffee Project	Project continuing and next date is 22 nd February. If weather is bad will use Scout Hut.
76	Damaged bench in Cliff Drive Car park	SM advised that the damaged bench is back on the beach. SL advised that a letter had been sent to Warden Parish Council (WPC) and LT confirmed that the letter was raised at their meeting, as he attended, but no response given at the meeting. No further update and waiting for response from WPC
77	Warden Village Hall PAT tested	SH advised that a letter had been sent to Warden Village Hall Committee but no response as yet.
78	Big Local News Correspondent	As IG was not at the meeting it was agreed to discuss at the next meeting.
79	Bike Hire Station - click2cycle.com	SL passed around details for click2cycle.com, but partnership advised that they had looked into this before and that as previously agreed, to not take this any further. Action Closed

5. Membership Officer

LM advised that a resident present is able to join, should they wish, TB declined again.

6. Community Chest - Meeting with Linda Brinklow (LB)

LT advised that since he met with LB, the accounts she provided showed an amount received from Swale Borough Councillors (SBC) at £300, LT advised that LB in fact had received in total £900 from 3 local SBC, another one on 12th December 2018 for £300 and another payment for £300 in January 2019 towards the event. **LT proposes** we accept what information we have received from LB and draw a line under this but if LB applies for further funding from us she will have to provide receipts before we issue further funding, **vote agreed by all.**

7. Events Sub Group

LT confirmed that we have permission from Swale Borough Council to use Dickson Field for our event on 4th August 2019. SL is sending out invites to local community clubs and groups to have stalls and has received 4 replies back so far and will chase this up. SL is still to contact the local school to see if we can use the school car park. Sub group to discuss possibility of community film nights in Warden Village hall at the next sub group meeting.

8. Project Update

SL discusses -

- a) Quiz Night - 4 teams have registered for the quiz on 20th February at Warden Village Hall, 7pm start.
- b) Newsletter - Will be distributed within first two weeks of February to all homes in Eastern Sheppey.
- c) Summer Playscheme - Partnership had previously been given the report on summer playscheme and SL asked for a response on the next step, currently no responses have been received regarding do we deliver on a Wednesday and do more days at St Clement school site. LM asked do we advertise that children who do not attend Eastchurch Primary school can attend the Playscheme, SL advised that we do and have some children that live in the area that attend other schools on the island come to the scheme. LM asked if during the 3 weeks at summer scheme we could do day trips out, SL & SM advised that this would be too costly. **SM proposed** that should not do more days at St Clement school site and should keep the days as they currently are (Monday, Tuesday, Thursday & Friday only), **all voted in favour of proposal.**
- d) Community Chef - Healthy eating programme to be delivered in Warden. Will attend the Activity Club too. An idea is to set up van in Warden Village hall car park to catch parents and children on the way home from school.
- e) Porchlight - Are recruiting for their position and will be interviewing on 5th March and would like a member of the partnership to attend the interview panel, LT, MP & LM expressed an interest in being on the interview panel.
- f) Information Booklet - SL met with someone on 11th February 2019 that will be going out into the community to get information on different organisations regarding physical and mental health groups on the island and they will collate the information into a booklet to be available for all residents. The booklet would then be available in Doctor Surgeries. JoB has the Service Level Agreement for this project. The booklet will also be available on our website.

Action 81 - Update on progress for booklet

SH discusses -

- a) Community Chest - currently have two new applications that will be forwarding on to resident panel to look at. SH advised that is not keen on the scoring sheet as preferred having the residents meet, but we have only done it once so far so will see how it goes and report back. Currently only 3 groups have monitoring outstanding since SH took over the Community Chest.
- b) Activity Club - Seven people have already signed up and payed for the Kingswood Trip, activities have been agreed. On average have between 9-11 young people that attend on a regular basis.
- c) Big Local Fund - Has now changed to The National Lottery Community Fund and logo has been updated on website and paperwork that needs to be printed from now.

- d) Community News - I don't get many people coming forward with information, so most of what you see in the Sheerness Times Guardian is what I find out myself and this is also shared on the Big Local calendar on the website.

9. Local Trusted Organisation (LTO) Update including finance

JoB asked if the partnership and Local Trust will agree to allow the accounts to tie in with the end of the financial year from 1st April to 31st March, so this year would be a short year and audited accounts will match and will be easier for everyone to understand, JB advised that could ask for a spend report at end of March, but will check with Local Trust that this is ok to do, **LM proposed to accept, MP seconded, all agreed**. JoB handed out up to date accounts for 1st September to 31st January 2019. Account details will be available on our website www.biglocaleasternsheppey.com/account

Action 82 - JB to ask Local Trust if we can have a spend report at the end of March.

10. Any Other Business

- a) PM - The head of Oasis Academy has decided to decline the money the partnership had offered towards the project, as she does not want to be responsible for the funds. She does thank the partnership for the offer. PM also thanked the partnership for the money towards the Aspire event they held last year.
- b) PW - Marie Piper has been in touch about advertising on Sheppey FM; LT also asked if anyone would like to go and talk on BRFM to advertise our projects to let him or SL know.
- c) SM - With JoB attended the event at Dover Big Local, it is amazing what they have achieved in the same time we have been going. They have two community hubs and also work with Discover Dover and they've taken on a warehouse to look at having farmers market and stalls selling local crafts, well worth visiting.
- d) TR - Eastchurch Cricket Club, have they been in touch asking for funds. LT advised that they have. SH advised they received funding for a junior bowling machine and did send in another application for CCTV, but they could not provide documentation that was requested, so that application could not be taken any further. TR will ask their secretary to contact SH.
- e) JB - Next cluster learning event will be June in Eastbourne at Devonshire West, date to be confirmed. Big Local Connect in September only open to 3 members from each big local area. Hubs learning cluster coming up. Matt Leach, Local Trust CEO visiting Eastern Sheppey on 1st March, a programme will be sent out shortly. JB also confirmed that he will be our Big Local representative for the next five years.

Meeting closed at 8.49pm.

Next Partnership Meeting is Monday 11th March 2019